



The Oil Search Foundation is a development partner dedicated to improving the lives of Papua New Guineans in the areas of health, leadership and education, and women's protection and empowerment. Our employees enjoy opportunities for development and a real opportunity to make a difference.

Public Relations Officer (POM based)

We seek expression of interest from qualified candidates for the position of **Public Relations officer** to join the Oil Search Foundation (OSF). The role reports to the Head of Public Relations and Performance.

The position is responsible for supporting the Head of Public Relations and Performance in implementing the Oil Search Foundation's Public Relations Strategy. Activities include leading the publication of blog stories, building a strong network of followers on social media, providing support in internal and external communication, and managing relationships with the media.

Qualifications

- Bachelor Degree in relevant discipline related to communication

Skills and Experience

- Minimum three years' experience in a communications role.
- Employ high-level communication skills and formidable reading and writing skills.
- Sound understanding of official correspondence protocols.
- Proactive approach in relationship and stakeholder engagement.
- Experience with Wordpress, Adobe Photoshop, InDesign, Illustrator and Microsoft Office suite is preferable.
- Experience with Google Analytics and social media is looked upon favourably.
- Experience within the international aid and development sector is looked upon favourably.
- Strong social and networking skills.

To apply, please send your application quoting in subject line the position you are applying for to the following email address:

PNGRecruitment@oilsearch.com

Expressions of interest will close at 5:00pm on Wednesday 30 December 2015 (late applicants will not be considered). For further information, call 321 0800.

Recruitment and selection procedures reflect our commitment to protect children from abuse and exploitation.

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