Femili PNG seeks Stakeholder Engagement and Communication Officer

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Femili PNG is a PNG NGO which runs a Case Management Centre in Lae for survivors of family and sexual violence, and which Devpolicy supports on a pro bono basis. Femili PNG is currently seeking a Stakeholder Engagement and Communication Officer for its team in Lae.

The position will help develop relationships and strategic partnerships with key government, non-government and private sector partners, and strengthen coordination, communication, outreach and fundraising efforts.

Qualifications and experience (desirable):

1. Relevant Bachelor's degree.
2. Demonstrated abilities in the areas of stakeholder engagement and communications/fundraising.
3. Well-developed understanding of the family and sexual violence landscape, particularly provision of services to survivors of family and sexual violence.
4. Very strong interpersonal skills, including results-orientation and client-orientation, and clear and concise written and oral communications skills.
5. Ability to organise and manage busy workloads within specified timeframes.
6. Excellent conceptual and analytical skills.
7. Knowledge and experience in using MS Office, Excel, Publisher and PowerPoint.

Applicants should submit their application along with a letter of interest, CV, and the details of two referees.

Submit applications to:

The Administrator
Femili PNG Inc
P.O. Box 616, Lae, Morobe Province
Email: admin@femilipng.org.pg

Applications close Monday 30 November.